

Risk Management Plan for Activities run by the Tinaroo Environmental Education Centre

Night Time Activities

| <i>Hazard</i>                            | <i>Consequence</i> | <i>Risk Control</i>  | <i>Before</i> | <i>Briefing</i> | <i>During</i> |
|--|--------------------|--|---------------|-----------------|---------------|
| Tents, trees, pegs, torches, fences etc. | Student injured    | Students need to be kept busy  | ●             | ●               | ●             |
|  |                    | Teacher outlines expected behaviour and consequences of misbehaviour | ●             | ●               | ●             |
|  |                    | Adults to supervise students   | ●             | ●               | ●             |

Tents

| <i>Hazard</i>                            | <i>Consequence</i> | <i>Risk Control</i>  | <i>Before</i> | <i>Briefing</i> | <i>During</i> |
|--|--------------------|--|---------------|-----------------|---------------|
| Tent Poles and Pegs, Guy ropes, wildlife | Student injured    | Accompanying teachers will set guidelines and all accompanying adults will monitor student behaviour | ●             | ●               | ●             |
|  |                    | TEEC Standard Operating Procedures and risk management in place and followed                         | ●             | ●               | ●             |
|  |                    | Footwear is to be worn outside tents at all times  | ●             | ●               | ●             |
|  |                    | Screen doors are to be kept closed to prevent wildlife entering                                      |               | ●               | ●             |

Sleeping Arrangements

| <i>Hazard</i>                 | <i>Consequence</i> | <i>Risk Control</i>                              | <i>Before</i> | <i>Briefing</i> | <i>During</i> |
|-------------------------------|--------------------|--|---------------|-----------------|---------------|
| Physical or sexual harassment | Student unsafe     | No adults in student tents                       | ●             | ●               | ●             |
|                               |                    | Separate tents for boys and girls                | ●             | ●               | ●             |
|                               |                    | Supervising adults are parents or teaching staff | ●             | ●               | ●             |
|                               |                    | Students are not allowed to visit other tents    | ●             | ●               | ●             |
|                               |                    | Tents are for sleeping and changing only         | ●             | ●               | ●             |

Campfires

| <i>Hazard</i>  | <i>Consequence</i>          | <i>Risk Control</i>  | <i>Before</i> | <i>Briefing</i> | <i>During</i> |
|--|-----------------------------|--|---------------|-----------------|---------------|
| Hot embers, surrounding vegetation, hot cooking pots or implements | Fire spreads, Student burnt | Accompanying teachers will set guidelines and all accompanying adults will monitor student behaviour | ●             | ●               | ●             |
|  |                             | TEEC Standard Operating Procedures and risk management in place and followed                         | ●             | ●               | ●             |
|  |                             | Footwear is to be worn when around the fire  | ●             | ●               | ●             |
|  |                             | Students should remain at least 2m away from fire unless tending it                                  | ●             | ●               | ●             |
|  |                             | Campfires will be built in a designated fire location  |               | ●               |               |
|  |                             | Students will build one central cooking or campfire, not a bonfire!                                  |               | ●               | ●             |